



St Francis Institute of Management and Research

Minutes of IQAC Meeting

Date: 27.11.2021

Time: 11.00 am

Venue: MDP Room – SFIMAR Campus / Online via Zoom

The Agenda:

- Welcome by the Officiating Director
- Minutes of the previous meeting
- Curricular Aspects
- Teaching Learning and Evaluation
- Research Innovation and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance Leadership and Management
- Institutional Values and Practices
- Any other matter with the permission of the Chair

Members Present

- Bro. Alphonse Nesamony
- Dr. G. Ramesh
- Bro. Xavier Munda
- Dr. Sulbha Raorane
- Dr. Natika Poddar
- Dr. Smita Jesudasan



- Ms. Vasudha Rao
- Ms. Sanchayita Banerjee
- Mr. Jackson John
- Ms. Papinder Kaur
- Ms. Sangeeta Varma
- Mr. Prakash Lalwani
- Mr. Nilesh M
- Mr. Mayur Achari
- Ms. Leanne Pereira
- Ms. Shweta Rajesh Kamble
- Ms. Sowmya Mahabala Devadiga
- Mr. Chirag Thakkar
- Ms. Priyanka Chauhan
- Ms. Bhuvaneshwari V
- Mrs. Seena Achari
- Mrs. Clarence Pereira
- Mr. Ashok J. Kadbane
- Mr. Ayyappan Nair
- Mr. Anthony Fernandes

Discussion and Actions

The meeting commenced with the Peace Prayer. Dr. G Ramesh welcomed the members to the IQAC meeting. Dr. Smita Jesudasan shared the Minutes of the previous meeting with the members of the IQAC.

Curricular Aspects

Dr. Smita Jesudasan presented the choice-based electives for the MMS program specialization-wise and the sectoral specialization electives for the PGDM program. Bro. Alphonse Nesamony



stated that the objective was to make competent in a specialized domain. Ms. Priyanka Parab appreciated the choice of specialization electives offered to the students. She suggested Human Resource Analytics as a choice-based elective and was told that this is a course in the curriculum. Dr. Sulbha Raorane stated that HR Trends, Process Design, and Automation will make the students capable of using automated processes in the corporate. Dr. G Ramesh stated NPTEL MOOCs such as were given as add on to the MMS Programme. Dr. Sulbha Raorane stated that the Graphics training program suggested is useful for marketing specialization students. Mr. Mayur stated that Graphics training is not just restricted to Corel Draw but taught from a wider perspective. Mr. Chirag stated that Personal Finance could be an Add Programme as it would help students in Financial Planning. Ms. Sangeeta Varma stated that an HR student got a Michael Page Internship.

Teaching Learning and Evaluation

Dr. Smita Jesudasan stated that the Admissions for the MMS and PGDM programs are in process and for the Part-time programs, they are temporarily on hold. She stated that various online tools such as Padlet, Quizziz, and Mentimeter were used for online teaching. She also stated that the online examinations were held through a Google-based Auto Proctoring System.

Research Innovation and Extension

Dr. Smita Jesudasan stated a research grant was received from ICSSR by Dr. Natika Poddar for 'An Effectiveness of Online Learning Students Motivation Receptive and Perception'. She also stated that 9 research papers were published during the academic year and three research guides – Dr. G Ramesh, Dr. Sulbha Raorane, and Dr. Natika Poddar were recognized by the University of Mumbai. She also stated that Kala Sadhana Art and Charitable Centre was initiated for providing free computer classes, and painting and drawing classes for the underprivileged children. Abhimaan Club organized an Immunity Booster Workshop. Department of Lifelong Learning and Extension organized programs for women empowerment and prevention of child abuse.



Infrastructure and Learning Resources

Microsoft Teams was used for conducting online lectures. Classrooms were set up with Audio and Camera set up for online and offline learning. Ms. Papinder Kaur presented the updates of the Learning and Information Resource Centre. She stated that online requisition of books could be done through Koha. Soumya stated that Ace Knowledge Database was helpful in summer internships. She also stated that they were planning to conduct a webinar on Intellectual Property Rights in association with IQAC. Bro. Alphonse Nesamony congratulated Ms. Papinder on her initiatives for student development.

Student Support and Progression

Ms. Sangeeta Varma presented the student skill development programs for the MMS and PGDM Programme students. Mr. Mayur appreciated the program on 'Leveraging with LinkedIn'. She stated that the placements are in process and as of 1 November 2021, 24 students were placed. She also stated that students had to be double vaccinated for job applications. Various alumni engagement activities were also conducted.

Governance Leadership and Management

Dr. Smita Jesudasan stated that a Faculty Development Programmes were conducted on Effective online teaching and an FDP in association with Smt MMK College of Commerce and Economics on Strategies, Tools, and Techniques for Online Learning and Evaluation. A Staff Development Programme was also conducted on UPI.

Institutional Values and Practices

Dr. Smita Jesudasan stated that a webinar was going to be organized on 'Intellectual Property Rights' in the month of January. Online Student Skill Development Programmes were conducted for the holistic development of students and to enhance their employability skills. An online web

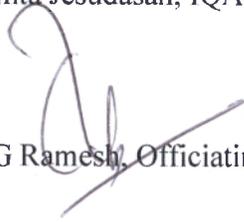


portal was developed to improve alumni networking. Ms. Sanchayita Banerjee stated that sensor-based lights were installed on the campus as a green initiative.

Dr. Smita Jesudasan proposed the vote of thanks.



Prepared by Dr Smita Jesudasan, IQAC Coordinator



Approved by Dr. G Ramesh, Officiating Director

